

# **DHD&CT MEMBERSHIP MEETING MINUTES**

**December 11, 2025**

**(DHD & CT Membership Meetings are regularly scheduled for the  
2<sup>nd</sup> Thursday of EVERY month)**

Attending: Annie Vliegenhart, Barbara Nagle, Krysta Wright, Ann Hill, Cynthia Lord, Jessica Fleming, Lillyanna Bacon, Lindsey Rosado, Rachel Nescio, Montana Zito

## **ACTION ITEM SUMMARY:**

### **Responsible Party: Annie**

- Put the volunteer sign-up sheet on the homepage
- Follow up with Sandy/new Wickham contact about approval for fire department to water arena
- Send out informational email about EHV outbreak to show participants
- Help Lillyana and Sandy to setup their email profile to receive .org emails on their mail client
- Send out another email reminder about the cookie party
- Bring bottled water to the cookie party

### **Responsible Party: Montana**

- Follow up with fire department district chief about watering the arena if no response by next week

### **Responsible Party: Lindsey**

- Post another Facebook reminder about the cookie party

### **Responsible Party: Jessica**

- Clean the pavilion and put up Christmas lights
- Set up decorations, tablecloths, and make pavilion festive on Saturday before the party
- Post the cookie party Evite with pictures to Facebook page
- Get milk and eggnog for the cookie party and clean the pavilion fridge

**NOVEMBER MINUTES:** Approved

## **TREASURER'S REPORT:**

All 2026 show payments to Wickham were made and the \$1,000 donation to the Equine Welfare Network was completed.

Balance in Raymond James account as of November 30: \$ \$7,726.12.

Balance in Paypal account - \$562.60.

Balance Sheet and Profit and Loss reports through November have been posted in dropbox.

Outstanding Expenses:

- Liability Insurance for Officers and Directors.
- Horse Show Liability Insurance will be due in February. January 2026 show is covered under current policy.

Treasurer's Report approved.

## **OLD BUSINESS**

### 2026 Show Season

Entries are open for the January show.

Lillyana (Show Manager) and Sandy (Show Secretary) need to be set up to receive .org emails.

The January show is proceeding with prize ordering in progress.

Virtual volunteer sign-up sheet has been created but needs to be linked to the homepage for easier access.

Montana reported that she had contacted the fire department about potentially watering the arena before events to improve footing conditions, and she would follow up if she didn't hear back by next week. The group also noted that Wickham Park had previously been receptive to such arrangements.

At this point, we do not have a sponsor for lunch. Food trucks are not a viable option as our venue is not profitable enough for them. Motion was made and approved to have DHD & CT subsidize the lunch in the amount of \$200. In addition, donations will be solicited at the show.

Show organizers are still looking for ways to promote volunteering. See New Business for approved incentive program.

Due to the recent positive test of one horse for equine herpesvirus at Tampa Downs, which has led to the cancellation of some events, the group felt that DHD & CT should be proactive in protecting our horse community to the extent possible. Annie agreed to send out an informational email to email list about the outbreak, emphasizing that show attendees can make their own risk assessments.

#### Office Equipment

A laptop computer and printer have been purchased within the \$500 budget. The computer has been configured to run the DHD Horse Show Management software application. The equipment will reside with the Show Secretary and will be used at the DHD & CT events.

#### Holiday Celebration

Holiday celebration is proceeding on track.

Date: Saturday, December 13

Time: 6 PM

Location: Brevard Equestrian Center, 4850 Old Dixie Hwy, Grant, FL

Jessica confirmed that she will help decorate and bring Christmas decorations.

Email messages and Facebook posts will be sent to remind the community about the event.

A quiz will be available about USDF/USEF/DHD rules with prizes awarded for completion of the quiz.

Lillyana announced that she would inform attendees about upcoming clinics at BEC, including one with Helmut Oberhausser from the Spanish Riding School. The group also discussed bringing drinks to the party and ensuring the fridge was safe for storage of human food/drink supplies.

### **NEW BUSINESS**

#### Volunteer Incentives

Some suggestions included a non-competing membership and fee waiver that could be applied to a membership application.

After much discussion, the following incentive program was approved for the 2026 show season:

- Anyone who earns 20 or more volunteer hours in the 2026 Membership Year, may apply for a full membership fee refund in 2027.
- Anyone who earns 10 through 19 volunteer hours in the 2026 Membership Year, may apply for a \$15 refund of their 2027 Membership fee.
- Volunteer hours must be earned by the membership refund applicant and cannot be received by donation.

### **BRAGS/REWARDS**

Jessica reported that she got a good walk to canter transition on her horse Dragon.

Lylliana reported that she had a beautiful photoshoot with her horses.

NEXT MEETING: January 8 at 7:00PM via Zoom.

*Respectfully submitted by Barbara Nagle*

<b>Volunteer Roles</b>	<b>Member(s)</b>
Show Manager	Lillyana Bacon
Show Secretary	Sandy Gillespie

Volunteer Coordinator	Montana Zito
Judges Hiring Agent	Lynne Everest
Show Awards Purchasing Agent	Gloria Kanungo
Wickham Park Liaison	Sandy Gillespie
Mailchimp Manager	???
Wix Web Master	Annie Vliegenthart/Laurie Young (backup)
Performance Awards Chairperson	Laurie Young
Social Media Manager	Lindsey Rosado